

DEPUTY SUPERINTENDENT

Primary Function:	Assist in the overall organization and general administration of the district schools.
Directly Responsible To:	Superintendent of Schools.
Directly Supervises:	Certain assigned certificated and classified staff.
Functional Responsibilities:	Under the direction of the Superintendent, the Deputy Superintendent shall provide leadership in planning and organizing the district's curriculum / instruction, student achievement, educational technology, special education, attendance, alternative education, student information systems, parent & community leadership and relevant budgeting.

QUALIFICATIONS**I. Education**

- A. Advanced degree with a major emphasis on curriculum and educational administration
- B. Appropriate administrative credential

II. Experience

Successful experience in coordination, supervision and / or administration of educational programs.

APPOINTMENT

The candidate shall be elected by the Board of Trustees on the recommendation of the Superintendent.

OPERATIONAL RESPONSIBILITIES

The Superintendent is authorized to develop a job description for Deputy Superintendent that will define specific areas of responsibility.